



# Sacramento Metropolitan Fire District

3012 Gold Canal Dr., Rancho Cordova, CA 95670 • (916) 859-4330 • Fax (916) 859-3717

William B. Sponable  
Fire Chief

## PLAN CHECK APPLICATION

Please print clearly and enter all the information requested.

**OFFICE USE ONLY**  
DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
LOG NO: \_\_\_\_\_ Occ. Class: \_\_\_\_\_  
PERMIT NO: \_\_\_\_\_

### PROJECT INFORMATION:

Parcel Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (You can contact the Sacramento County Assessor's Office at **916-875-0700** to obtain the Parcel Number.)  
Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_ Suite: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

### APPLICANT INFORMATION:

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Fire District inspection and approval are required prior to that of the Building Department having jurisdiction. Failure to comply may result in re-inspection fees and/or all inspections being placed on "Hold".

**FIRE INSPECTION AGREEMENT:** *I agree to request a Fire District inspection prior to calling the Building Inspection Division for:*

1. Frame Inspection (Residential)
2. Ceiling or T-Bar Inspection (Commercial)
3. Final Inspection (Commercial and Residential)

By (Print Name): \_\_\_\_\_ Signed: \_\_\_\_\_

Please check one: ☐ Contractor ☐ Owner ☐ Contractor Agent ☐ Owner Agent

**\*An application, fee payment, and two (2) sets of plans are required for each Plan Type submitted.**

Plans are approved for a term of one (1) year. A Permit is considered "**Expired**" when there has been no project activity for 12 or more months. Expired permits can not be reactivated; a new submittal is required and a different Permit Number will be assigned. Permits without project activity for between 6 and 12 months are considered "**Inactive**" and payment of one half of the current Plan Check fees is required to renew the existing Permit Number.

**\*Please note: all Civil Engineering plan reviews require that a digital drawing (DXF or DWG formats only) be submitted prior to Final Signature and Release.**

**\*Approved New Building and Tenant Improvement plans will not be released for permit until any required fire sprinkler or fire alarm plans have been submitted.** **APPLICANT'S INITIALS REQUIRED:** \_\_\_\_\_

**FAST-TRACK PLAN REVIEW** (Check if applicable): \_\_\_\_ **OCP** (Over-the-Counter)

**RESIDENTIAL PLAN TYPES**(Check **only** one):

\_\_\_\_ COR Cert. of Release **TOTAL Sq Ft** \_\_\_\_\_  
          **(Home - New or Addition)**  
\_\_\_\_ EPR Engineering Site w/approved COR  
\_\_\_\_ KXL Knox Lock Application  
\_\_\_\_ LFD Large Family Day Care  
\_\_\_\_ LPR Residential Propane - # of Tanks \_\_\_\_

\_\_\_\_ RCF Residential Care Facility  
\_\_\_\_ SPR New **RESIDENTIAL** Sprinkler Syst 1-99 hds  
\_\_\_\_ SIR Solar Panel – Residential  
\_\_\_\_ WSL Will Serve Letter  
\_\_\_\_ **OTHER** \_\_\_\_\_

**COMMERCIAL PLAN TYPES** (Check **only** one):

**CONSTRUCTION**

**New Building**

\_\_\_\_ NBP New Building- **TOTAL Sq Ft** \_\_\_\_\_

**Tenant Improvement**

\_\_\_\_ BCF Basic Construction Fee  
\_\_\_\_ RAC High Piled Storage Plans Sq Ft \_\_\_\_\_  
\_\_\_\_ TIP Tenant Improvement/Remodel  
          **TOTAL Sq. Ft.** \_\_\_\_\_

**CIVIL ENGINEERING (SITE PLAN)**

\_\_\_\_ EPK Engineering Site w/KNOX (gates, etc)  
\_\_\_\_ EPP Engineering Site w/3 or less hydrants  
\_\_\_\_ EP3 Engineering Site w/4 or more hydrants  
          **# Hydrants** \_\_\_\_\_  
\_\_\_\_ EPS Engineering Site – Public Schools  
\_\_\_\_ TST Temporary Sales Trailer

**FIRE ALARM SYSTEMS**

\_\_\_\_ FAA Fire Alarm (Apartments Only) -# **Devices** \_\_\_\_  
\_\_\_\_ FAL Fire Alarm System – # **Devices** \_\_\_\_\_  
\_\_\_\_ FTP Flow and Tamper Alarm

**FIRE SPRINKLER SYSTEMS**

**New Building** and **Paint Spray Booth**

\_\_\_\_ SFP Stationary Fire Pump  
\_\_\_\_ SPA New Fire Sprinkler System 1- 99 heads  
\_\_\_\_ SPB New Fire Sprinkler System 100 – 199 heads  
          **# Risers/Floors** \_\_\_\_\_  
          **(Apartments Exempt)**  
\_\_\_\_ SPC New Fire Sprinkler System > 199 heads  
          **# Heads** \_\_\_\_\_, **# Risers/Floors** \_\_\_\_\_  
          **(Apartments Exempt)**

**Sprinkler Tenant Improvement Commercial**

\_\_\_\_ STP Fire Sprinkler Systems 1- 50 heads  
\_\_\_\_ STT Fire Sprinkler Systems > 50 heads  
          **# Heads** \_\_\_\_\_, **# Risers/Floors** \_\_\_\_\_

**FIRE SUPPRESSION SYSTEMS**

\_\_\_\_ CAS Clean Agent Extinguishing System  
          (Spray Booth/Industrial Dry Chemical System)  
\_\_\_\_ HDP Hood & Duct System – # **Systems** \_\_\_\_\_  
\_\_\_\_ UGS Underground Fire Sprinkler/Mains –  
          **# Risers/Hydrants** \_\_\_\_\_

**LIQUID & COMPRESSED GASES**

\_\_\_\_ CGH Compressed Gas HAZARDOUS  
\_\_\_\_ CGM Compressed Gas MEDICAL

**TANKS**

\_\_\_\_ AGT Aboveground Commercial - # of Tanks \_\_\_\_\_  
          (Flammable/Combustible Liquids, Generators)  
\_\_\_\_ EVR Enhanced Vapor Recovery - # of Tanks \_\_\_\_\_  
\_\_\_\_ LPG Commercial Propane - # of Tanks \_\_\_\_\_  
\_\_\_\_ UGT Underground Propane - # Tanks \_\_\_\_\_

**MISCELLANEOUS**

\_\_\_\_ AMR Alternative Method Request  
\_\_\_\_ AWY Automobile Wrecking/Junk Yard  
\_\_\_\_ BLI Building License Inspection **# Hours** \_\_\_\_\_  
\_\_\_\_ CCF Carnival, circus, fairs **# Booths** \_\_\_\_\_  
\_\_\_\_ CEL Cell Tower (outside, roof, pole, etc.)  
\_\_\_\_ DRC Design Review Conference **# Hours** \_\_\_\_\_  
\_\_\_\_ FHT Flow Hydrant Test  
\_\_\_\_ FIF Fire Impact Fees (Placer Co. Only)  
\_\_\_\_ FWK Fireworks Aerial Display  
\_\_\_\_ FWS Fireworks Stand  
\_\_\_\_ HHH Haunted House  
\_\_\_\_ KIO Kiosks, booths, concessions in mall (temp)  
\_\_\_\_ KXL Knox Lock Application  
\_\_\_\_ PBP Paint/Spray Booth (Fire Protection System required)  
\_\_\_\_ SIC Solar Panel – Commercial  
\_\_\_\_ SIG Solar Panel – Ground  
\_\_\_\_ TBU Temporary Building Use - **# Hours** \_\_\_\_\_  
\_\_\_\_ TNT Tents, Canopies, Temp. Structure  
\_\_\_\_ TRE Tire Storage in excess of 1,000 cubic feet  
\_\_\_\_ **OTHER: (Describe)** \_\_\_\_\_